



THE PREP SCHOOL

A Project of Siddeeqeen Educational Network



ADMISSION POLICY

Elementary Level (Jr)
(Academic Session: 2025-26)

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In **The Prep Schools (Elementary Level)**, admissions are offered by observing the policy delineated here:

1. The learning capacity of children for their admission to Junior Elementary Level (Grade 1 – Grade 4) is appraised by conducting an Entrance Test. The test is designed to evaluate their knowledge about basics of languages and fundamentals of numerals.
2. For admission, the worthwhile performance of the students in academics is assessed from the compatible syllabus of their last class/grade.

For instance, a student intending to get admission to Grade: 3, is to prepare himself from the syllabus of Grade: 2 for the Entry Test.

3. In Entry Test the academic performance of the students is evaluated in the following **subjects**:

Class to which admission is sought	Subjects (Allocated Marks)		
Grade: 1	English (20)	Maths (15)	Urdu (15)
Grade: 2			
Grade: 3	English (20)	Maths (20)	Urdu (10)
Grade: 4			

4. **No fee** at all is charged for appearing in the Entrance Test.
5. Eligibility with reference to **age limit** of students for getting admission is demarcated.

Admission to	Age Limit	
	Minimum	Maximum
	by the 1 st of March 2025	
Grade: 1	5 ½ years	6 ½ years
Grade: 2	6 ½ years	7 ½ years
Grade: 3	7 ½ years	8 ½ years
Grade: 4	8 ½ years	9 ½ years

6. **Age relaxation** for six months on either side (min/max) may be given with the proviso that the admission committee recommends the student for appearing in the Entry Test particularly after observing his/her physical growth. Such cases are attended by the committee member on all working days (Monday to Thursday & Saturday) during 12:30 to 02:00 pm.
7. No student is allowed to appear in the Entry Test for different classes/grades in the same year.
8. The students already on the roll of the collaborated TPSs are not allowed, whatever the reason may be, to appear in the Entry Test for any class/grade.
9. Any student who discontinued his/her studies from this School on account of parents' transfer or likewise some other genuine reason, may appear in the Entry Test to rejoin the school.
10. The students are advised to appear for Entrance Test in the very campus of the School which is to be joined subsequently, after qualifying for admission. By and large, it becomes difficult to entertain the request for migration from one campus to the other due to fixed number of seats for each section of the class/grade.
11. In order to focus the amelioration in learning process of every student of the class, the School forms the students' batches to a reasonable limit – 26 Boys / 28 Girls per section. However, for new entrants, the exact accommodation capacity (precise calculation of the seats available) in each grade is subject to the result of annual examination.
12. It is categorically specified that any student, whose sum of obtained marks is less than 50% of the allocated marks, will not be eligible for admission though the seat remains vacant.
13. In the prime interest of the students and this educational institution, the School administration strictly observes the merit, which is eventually ascertained from the results of Entrance Test. Hence, any effort for getting admission by deviating from the merit is not encouraged.
14. The list of successful candidates/selected students is displayed on the School website. Over and above, the marked Answer Papers/ Response Sheets attempted by the students may also be WhatsApped to their parents in the subsequent week.
15. In this School, very specifically, students and their parents are offered an opportunity to observe the School didactics circumspectly. Hence, it is advised that the School dues are to be deposited after the observatory period.